



Welsh Hockey Union Limited t/a Hockey Wales

15th Annual General Meeting

Venue: Sport Wales National Centre, Cardiff and by video link to
Sport Wales Regional Centre, Deeside

Date: 4 July 2018

Time: 19.00 p.m. – 20.30 p.m.

Present: Bridgend HC (Lee Marshall), Cardiff & Met (Hilary Williams), Cardiff Medics HC (Luca Galvani), Chepstow HC (Claire Clarke), Colwyn Bay (Rob Williams – via video link), Denbigh HC (Dave Leighton – via video link), Gwent HC (Dee Pattemore), Howardian LHC (Annie Petherick), Medics LHC (Ayako Niina), Northop Hall HC (Derrick Heaton-Rue – via video link), Rhondda LHC (Kay Tyler), Swansea City HC (William Barletta), Swansea University LHC (Megan James), Whitchurch HC (Ted Diment), Whitchurch Valleys LHC (Karen Evans), WHUA (John Taylor)

In Attendance: Anita Atkinson, Chris Atkinson, Kathy Barclay, Chris Brewer, Stephen Christian, Conrad Funnell, Alice Gregory, Judy Horrell, Chloe Jordan, Toni-Lee Lambert, Tom Little (via video link), Natasha Marke-Jones, Ria Male, Sheila Morrow, Anne Mullin, Dave Phenis, Lisa Pinney, Jane Price, Bill Riley, Louise Riley, David Salter, Bryn Williams

1. Welcome from Chair of Meeting – Lisa Pinney, Chair of Hockey Wales

Lisa Pinney welcomed everyone to the 2018 Hockey Wales AGM, especially those joining the meeting via Video Link from Deeside. Lisa gave a special welcome to Sheila Morrow (GB President), Anne Mullin and David Salter (Life Members), Conrad Funnell, Rob Williams, Derrick Heaton-Rue and Bill Riley (Hockey Wales Board Directors) and Alice Gregory (Young Ambassador, co-opted to Hockey Wales Board)

Condolences to the families and friends of Alan Padmore (Newport HC, Wales and Home Wales International player), Harry Bainbridge (Wrexham Glyndwr HC), Malcolm Thomas (Newport and Cardiff Hockey Clubs), Trevor Clarke (Senior Women's Coach), Alan Horder (Sponsor – Footprint Promotional Products Ltd), Alan Carter (HW and WHUA Life Member, FIH umpire), Viv Davies (City Hall and Newport Hockey Clubs, U18 Boys Manager, The Vandals touring and social team), Neil Pallot (Life Member), Jeff Cocks (Cardiff and Whitchurch Hockey Clubs, International squad coach), Izzy Reid (Welsh Master and Dowlais LHC, also Pontypridd, Cardiff Athletic, Newport/Gwent and Howardian Hockey Clubs)

2 Apologies for absence:

Roger Caddick, Anne Ellis and Lynne Thomas (Life Members), Dinefwr a'r Fro HC, Dowlais LHC, Dysynni HC, Haverfordwest HC, Newtown LHC



3 Minutes of the 2017 AGM

The Minutes of the 2017 AGM were signed as a true record of the proceeding

4 Matters Arising from 2017 AGM Minutes

There were no matters arising from the 2017 AGM Minutes

5 To receive the 2017 / 2018 Accounts of HW

Chris Brewer referred to the accounts, available on the Hockey Wales website

Our Auditors, UHY Hacker Young, had undertaken a full audit, they had made a presentation of their findings to the HW Board at their meeting on 5th June, and as in previous years, no issues were found in either the overall finances or systems, resulting in another “clean” audit report.

Balance Sheet Summary (pages 6 & 7)

A surplus of £6,086 has increased our Reserves to a new level of £128,668. This figure was in line with projections during the year and is principally due to the number of occasions where replacement of various staff members was unavoidably delayed or not replaced (Staff expenditure £290k compared to the previous year’s £324k with income also reduced from £252k to £247k). The Reserves figure was not reduced (as was considered at the 2017 AGM) by the shortfall which arose by our hosting of the Senior Women’s EuroHockey Nations tournament, due to savings being made in various expenditure budgets

Notes to the Financial Statements (pages 9, 10 & 11)

Note 5 - Close control of trade debtors had been maintained throughout the period with an end of year balance of £24.6k. Similarly, other debtors (prepayments etc.) had been maintained at a respectable level with an increase in the prepayments area (insurance etc.)

Note 4 - The “Other Investment” relates to our 1-month notice account with Julian Hodge Bank.

Note 6 - As in previous years creditors (£161k – down £58k) includes accruals with the “overdraft” referring to the balance if all outstanding cheques were presented on the same day (31st March). We do not use (or have available) any overdraft facility with funds automatically transferred to and from an interest-bearing instant access account daily.

Overall the business is “cash rich” with our Sport Wales Grant being received at 6-month intervals.



Trading Income and Expenditure Account (pages 12 and 13)

Membership – shows a small increase in income reflected in the increased membership numbers (up 502). As last year, 90% of membership income received during the period 1st September to 31st March is accounted for in the financial year in which it is received with the remaining 10% carried forward to the following financial year – this figure equates to approximately £10k

Staffing – as previously mentioned the reduction in expenditure relates primarily to the periods when staff roles remained unfilled or not replaced

Corporate/CEO – reduction in income relates to the overall reduction in Sport Wales funding. Expenditure was also reduced (from £38k to £33k). This area also contains the grant received from UK Sport to assist with our International Representation and initiatives

Education and training – fully dependent on the demand for courses with the reduction in expenditure relating to those courses whereby facilities are covered by the host

Development Programme / Agents – these areas should be considered together (with Club Development Officers replacing Agents) and show an overall increase in net income and expenditure year on year due to a realignment of the Sport Wales grant income

Regionalisation – includes a small Sport Wales grant and empowers the two Regional Boards to deliver on the priority initiatives identified in their own development plans. This will not be extended into 2018/19 with the Grant being reallocated into the development area

National Youth & Domestic Competitions – maintained at previous year's level

Performance Programme – additional funding was obtained from Sport Wales which assisted all those athletes involved, enabling their contributions to be reduced

360 Centres – our successful 360 centres continue to break even with the increase due to additional athletes signing up for the programme

Sport Wales Facility and Accommodation Grant Aid – this relates to the “in-kind” support and covers our use of the ATP, accommodation at SWNC, meeting rooms and office rental. Any expenditure over and above the grant is included in the respective budgets

Tournament Hosting (EuroHockey Nations) – as was mentioned at the 2017 AGM it was always considered that it would be a loss-making event but in view of the prestige it offered throughout Europe it was considered extremely worthwhile. Despite efforts being made the lack of sponsorship was disappointing



Administrative (Indirect) Expenses – this shows a small increase (up £1.8k) which is primarily due to the introduction of the new IT kit (leased from Sport Wales). Bank charges (contained within sundry expenditure) were instigated although strenuous efforts have been made to ensure as many transactions as possible are now made by BACS (which remain transaction free). Due to an error by our bank, where our accounts were frozen for 10 days, a compensation claim was settled. We will shortly be undergoing a survey of other banks to consider whether a better, charge free, option is available

General Comments - overall the accounts are in a healthy state. However, the continued reduction in Sport Wales funding has necessitated in the reduction of the number of staff with the Workforce Officers' role being discontinued

Risk Areas

Membership income – it is anticipated that Club Development Officers will continue to have an impact, and this will marginally increase again this year

EuroHockey Nations tournament – although we are hosting the U18 Boys Championship in July 2018, this will not be anything like as expensive as the Senior Women's Championship. No hosting fee is payable (last year €7500) and all umpires accommodation will be covered by their respective National Associations whereas last year the full cost had to be borne by ourselves

Education and Training – the higher-level courses have been outsourced to England Hockey but will continue to be dependent on demand

Commercial Income – securing external sponsorship and other sources of income will again be vital if we are to continue to provide a world class experience and reduce the cost burden to our members

Questions from the meeting

William Barletta asked if the compensation claim, from our Bank, had been included in the 2017/18 accounts. Chris Brewer confirmed that it was included and thanked William Barletta for his assistance in resolving this issue

Chris Brewer also advised that since the financial year end (31st March), the debtors' figure had reduced by £26k

Chris Atkinson queried the cost of hosting the Euro Nations tournament. Chris Brewer confirmed the cost was approximately £20k (income £119,124, expenditure £140,518)

The meeting approved the accounts



6 Membership Fees

Dave Phenis advised that for the 4th year in succession, the HW Board of Directors, unlike the other Home Nations, were not recommending an increase in membership fees

Ria Male advised that Hockey Wales were exploring a new system for the collection of membership data and thanked the clubs involved in its testing

7 Annual Report including Presentations

Dave Phenis referred to the 2017/18 annual report which was available on-line and invited the following members to give an overview of the highlights and challenges they face in their respective areas:

Kay Tyler	Masters Hockey
Natasha Marke-Jones	Senior Squad
Ria Male	Former player and HW Board Member currently HW member of staff (Head of Development)
Bill Riley	HW Board Director & Competitions TAG Chair, Hockey Parent
Claire Clarke	Club activity
Meg James	Umpiring
Alice Gregory	Young Ambassador
Lee Marshall	Coaching
Dave Leighton	Summer 7s, WHUA North Chair

Meeting agreed with Sheila Morrow who felt inspired from listening to the different perspectives of the 9 speakers and felt that our members do not appreciate the full range of activities provided, their individual contribution to hockey, nor the satisfaction individual members get from our sport

Sheila congratulated the Hockey Wales staff team, small in comparison to the England Hockey staff team, on all they had achieved and thanked everyone, especially those attending the AGM, for playing such an important part for hockey in Wales

The meeting acknowledged the Annual Report

8 Position of President

Dave Phenis advised that the position of President had been advertised but no appointment had been made. With Anne Ellis still involved in hockey and Sheila Morrow, GB President, being Welsh, the HW Board did not feel it was necessary to appoint a President at this time



9 Anne Ellis Award

Dave Phenis, on behalf of Anne Ellis who was unable to attend the AGM, presented The Anne Ellis Award, which recognises an individuals' outstanding contribution to hockey in Wales, to Jane Price

10 Date and Venue of 2019 AGM

Date and venue to be advised

Lisa Pinney thanked everyone for attending and hoped they were all inspired by what they had heard during the meeting, Lisa reminded members that we are all in this together, it is hockey in Wales, not Hockey Wales, and the continued support of our membership enables us to do all this together

Dave Phenis advised that Hockey Wales would be having conversations with our membership regarding communication and the most effective way to share news

Lisa Pinney advised that some National Governing Bodies had stopped holding Annual General Meetings. Lisa asked clubs to discuss and let us know if they thought Hockey Wales should continue to hold an AGM

Dave Phenis thanked clubs for their attendance, being quorate is always a concern and it was good to see so many clubs attending, and participating, this evening

Chris Brewer advised that the annual Wales v England Mixed International matches were being played in Cardiff on 14th & 15th July (27th year), with the EuroHockey Championships II Boys also being played at the Sport Wales National Centre between 22nd and 28th July

There being no further business Lisa Pinney declared the meeting closed at 20.30 p.m.

Signed as a true record:

Conrad Funnell, Interim Chair of Directors and Chair of 2019 Annual General Meeting

Date: 9th July 2019

End of Minutes

Minutes taken by Jane Price, Hockey Wales, Business Support Officer